

Minutes of February 7, 2007 Village Board Meeting

1. Mayor Tim Lecher called the meeting to order at 7:06 P.M.
2. The Pledge of Allegiance was recited.

This was followed by a roll call of Trustees. Those present were: Leonard Reinhart, Kristi Turner, Robert Russian, Tricia Althaus.

Village officials and appointees present were: Village President Tim Lecher, Village Treasurer Brad Frankovich, Attorney Guy Hall.

Also present was Richard Eisenmenger, Village Maintenance Assistant.

Motion by Trustee Russian, seconded by Trustee Reinhart to appoint Treasurer Frankovich as Village Clerk Pro-Tem. Motion Passed 4-0.

3. Presentations:

- 3.1. Dennis Willoughby spoke about the clean-up efforts he has performed on his property located at the former C&R Truck Repair. He then asked the trustees for a status update on the clean-up of the former Lakeside Restaurant and adjacent former gas station properties. President Lecher and Attorney Hall updated Mr. Willoughby of the status of the clean-up progress of the two properties in question, noting the Village's current efforts to acquire a Brownfield Grant to assist in the clean-up efforts.
- 3.2. Brent O'Neill, from Illinois American Water, updated the Trustees on the status of Illinois American Water's purchase of the Village water system. He noted that Illinois American Water met with the ICC and, based on that meeting, he expects the contract will be able to close within the next 2-3 months, noting that everything is still on schedule.

Mr. O'Neill then provided the opportunity to take questions from the Board. When asked about the existing residential meters, he responded that all residential meters will be switched out in order to be compliant with the manner in which Illinois American Water reads meters. Meters currently located in meter pits will continue to be located in meter pits and meters for all new construction homes are expected to be placed within the respective dwelling.
- 3.3. Jeff Ping, Pesotum Boy Scout Troop Leader, took the opportunity to further clarify Jamie Ping's role in his Eagle Scout project, which will consist of constructing and placing the previously purchased playground structure in Hartman Park. Mr. Ping noted that Jamie's role is to oversee the planning and implementation of the project and that this project will require the expertise of many others in order to assure it is done properly.

He also noted that most of the required resources are available to the scout troop through friends and acquaintances. It was agreed by Mr. Ping and the Trustees that Jamie would provide the Village Trustees a listing of supplies needed to complete the project. This listing is expected to be presented to the Trustees in March and the job is expected to be completed by May of this year.

4. Routine Matters

- 4.1. Motion by Trustee Althaus, seconded by Trustee Turner to approve the January 7, 2007 Regular Board Meeting Minutes as amended. Motion passed 4-0.
- 4.2. Motion by Trustee Reinhart, seconded by Trustee Russian to approve the January 31, 2007 Treasures Report as presented. Motion passed 4-0.
- 4.3. Motion by Trustee Althaus, seconded by Trustee Turner to approve the January 2007 presented bills for payment as presented. Motion passed 4-0.
- 4.4. Motion by Trustee Althaus, second by Trustee Turner to reimburse Trustee Reinhart for the purchase of a gas valve for the unit heater located in the Village maintenance shop in the amount of \$54.47. Motion passed 3-0. Trustee Reinhart abstained from voting.

5. Reports

- 5.1. It was noted by President Lecher that all water bills have been mailed out for the month of January.

Trustee Reinhart noted that Robert Pankau is still receiving water bills relating to his former Pesotum residence. He commented that he has tried to get in contact with the Water Clerk on the issue, but none of his calls have yet to be returned. He is concerned that the current owner has not received any water bill and when he does finally receive one, it will show him as being several months past-due. President Lecher indicated that he will contact the Water Clerk to discuss the issue.

- 5.2. Mr. Eisenmenger noted that the January 2007 water samples have been taken and sent in.

Mr. Eisenmenger indicated that the malfunctioning garage door located at the Village maintenance shop has been fixed.

Trustee Russian asked Mr. Eisenmenger how many hours he has been putting in as a result of Calvin's absence and what types of items/issues should the Village be preparing for in anticipation of Spring. Mr. Eisenmenger responded that he is still putting in less than 40 hours a week, but noted that his hours have gone up in Mr. Woodworth's absence due to the amount of items he is handling that Calvin normally took care of. Mr. Eisenmenger was not aware of any items to be addressed in preparation of Spring.

Trustee Reinhart noted that a streetlight on Route 45 in front of Dennis Vail's house was not functioning. Trustee Russian noted two other lights around the Village that were also not functioning. Mr. Eisenmenger commented that he was aware that Mr. Woodworth had already contacted AmerenCIPS in regards to some lights and they have yet to respond. It was determined by the Trustees that Mr. Eisenmenger should contact AmerenCIPS and find out the status of the existing work order and make sure they are aware of any additional lights needing service. Mr. Eisenmenger indicated he would follow-up with AmerenCIPS.

Mr. Eisenmenger asked about the protocol for early morning plowing when it snows overnight. Trustee Reinhart responded that plowing should begin between 5 and 6 AM in order to get the main roads passable in time for people to get to work.

- 5.3. President Lecher noted that no building permits were submitted in the month of January 2007.

6. Old Business

- 6.1. Attorney Hall had nothing to report in regards to the proposed Illinois American Water agreement/transaction.
- 6.2. President Lecher reviewed a letter from Attorney Hall's office addressed to Phil Koeberlein regarding a request for an update on the progress of the Village drainage issue.

Trustee Reinhart noted that Trustee Lecher has looked at the tile drain located in the easement between the properties on Adams and Jefferson Streets. President Lecher indicated that he will follow-up with Trustee Lecher as to his findings.

- 6.3. President Lecher brought the Trustees up-to-date on the status of the Brownfield grant research. He noted that he has spoken individually to three municipal officials from three different municipalities concerning their thoughts and experiences with Patrick Engineering in regards to their Brownfield grant process, noting that all three municipalities were in different stages with their Brownfield project. President Lecher commented that all three municipal officials had nothing but good things to say about Patrick Engineering and added that all three responded that they are very satisfied with the level of assistance and attention they have received thus far from Patrick Engineering.

Attorney Hall suggested that the Village pursue this project with two objectives in mind, one being the site clean-up and a second being the building demolition. He noted that a successful Brownfield grant may only address the site clean-up.

- 6.4. Nothing further was discussed regarding the park equipment beyond what was discussed at item 3.3.

- 6.5. President Lecher noted that an additional notice was mailed out in January to the attention of each respective residence owner for the remaining inoperable vehicles located within the Village.
 - 6.6. Nothing new to report regarding Hannah's Acres subdivision.
 - 6.7. Nothing new to report regarding Village recycling.
 - 6.8. President Lecher indicated that he has some information to provide to Trustee Russian in order to get the Village property addresses project wrapped-up.
 - 6.9. Nothing new to report regarding the Village liquor licenses.
 - 6.10. Nothing new to report regarding the new business in the Village.
7. New Business
- 7.1. President Lecher noted that no CD's were up for renewal at this time.
 - 7.2. Attorney Hall reviewed with the Trustees a proposed Village Resolution regarding the retention and destruction of audio and video recordings from closed meetings, noting the retention requirements. Attorney Hall asked the Trustees to review the proposed resolution and to provide their feedback on the topic at their next regular Trustees meeting.
 - 7.3. Nothing to report regarding flooring improvements for the community building.
 - 7.4. Nothing to report regarding ductwork improvements for the community building.
 - 7.5. Motion by Trustee Russian, second by Trustee Althaus to pay Robert Pankau for 8 hours of services related to the water plant at \$10.00 per hour and to reimburse him for mileage to drive from his house in Effingham, Illinois and back at a rate of 48.5 cents per mile. Motion passed.
 - 7.6. After some discussion surrounding the necessity for the Village to seek additional proposals from other engineering firms in connection to filing a Brownfield Grant proposal, it was decided to wait on the results of Attorney Hall's research regarding the municipal requirements to seek additional proposals.
 - 7.7. President Lecher asked the Trustees to give some thought as to which Village roads should be considered for repair and/or resurfacing in 2007
8. Presentations/ Comments from the Board
- 8.1. Trustee Russian brought to the attention of the other Trustees a situation in which a dog living to the north of his property that approached another person in a threatening manner, scaring the individual and her children.
 - 8.2. Trustee Reinhart asked for clarification as to who was running for the available positions for the Village. It was determined that Trustee Althaus and Trustee Turner were both running for 4 year terms and that Trustee

Russian, Trustee Reinhart and Trustee Myers were all serving 4-year terms, due to expire in 2009. Trustee Reinhart requested that this clarification should be posted on the Village bulletin board and a copy be sent to the local newspapers so the residents can be assured as to who is running for each position.

- 8.3. There was discussion concerning village officials, both elected and appointed as to attendance history. It was discussed that a possible ordinance change may be necessary to help facilitate better attendance and fulfillment of duties. The ordinance change may state that officials must be present for the board meeting in order to be compensated for that meeting. Further discussion will follow in the upcoming months.
- 8.4. Trustee Reinhart asked the other Trustees their opinion on how to handle the position of the Village Maintenance Supervisor since he is currently unable to perform the task. It was decided that the Trustees would think about the situation and the topic would be brought up for further discussion at the next Study Session, scheduled for February 21, 2007.
- 8.5. Trustee Althaus asked how Rich Eisenmenger is doing in his job as Village Maintenance Assistant without Calvin's supervision. President Lecher responded that he is getting better with the position and more comfortable with what he is expected to do. He also noted that it is expected to take a little longer time to get him up to speed in the absence of Calvin's supervision.
- 8.6. President Lecher brought up the topic of municipal record retention. It was decided that the rules for municipal record retention will need to be reviewed in order to determine the requirements as to how long the Village needs to retain certain files. Attorney Hall suggested that the Village should also look into adopting a formal record retention policy.

9. Announcements

- 9.1. The dates of upcoming meetings were announced.

10. Adjournment

Motion by Trustee Reinhart, seconded by Trustee Russian to adjourn the meeting.

Meeting adjourned at 10:28 P.M.