

VILLAGE OF PESOTUM
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING

June 2, 2010

A regular meeting of the Board of Trustees of the Village of Pesotum, Illinois, was held at the Community Building, 103 E. Lincoln Street, Pesotum, Illinois, this being the principal office of the Village of Pesotum, on Wednesday, June 2, 2010, at 7:00 p.m. of that date.

1. The meeting was called to order by Village President Timothy Schultz at 7:10 p.m.
2. The Pledge of Allegiance was recited and roll call was taken of the Trustees in attendance.

The Trustees present were: Cheryl Smitley, Tricia Althaus, Josh Eisenmenger, Joyce Ragle, and Kyle Logsdon. Village officials and appointees present were: Village President Timothy Schultz, Village Clerk Mary Jo Harvey, Village Treasurer Brad Frankovich and Village Attorney Elizabeth Megli.

3. Presentation/Comments from the General Public: None.
4. Routine Matters:
 - 4.1 Approval of Special Board Meeting Minutes for May 18, 2009. Kyle Logsdon made a motion to approve the minutes as amended. The motion was seconded by Joyce Ragle. The motion was approved, 5-0.
 - 4.2 Approval of Minutes for May 5, 2010.

Joyce Ragle made a motion to accept minutes as amended. The motion was seconded by Tricia Althaus. The motion was approved, 5-0.
 - 4.2 Approval of Treasurer's Report:

Next month will reflect the voided check of \$9,500 to Stewart and Stewart from work on Oak Street. Brad Frankovich noted that the Brian Mills Electric check was for receptacles work in Centennial Park. Tricia Althaus made a motion to approve the treasurer's report for the month ended May 31, 2010. Joyce Ragle seconded the motion. The motion was approved, 5-0.
 - 4.3 Bill Payment:
 - 4.3.1 Approval of Monthly Bills for Payment: Tricia Althaus made a motion to pay the bills with the exclusion of Stewart and Stewart with the

exception of check number 9872, in the amount of \$9,500. Josh Eisenmenger seconded, and the motion approved 5-0.

4.3.2 Approval of Bills Received After Treasurers Report Preparation: Mayor Timothy Schultz presented a bill from John Gallagher for 43.03 tons of rock in the amount of \$590.36 and a bill from Phil Koeberlein, engineer, for \$7,609.50. Joyce Ragle made a motion to approve the bills as stated, and the motion was seconded by Tricia Althaus. The motion approved, 5-0.

5. Reports

5.1 Mary Jo Harvey, Village Clerk: Online training was completed by Mary Jo Harvey, in compliance with the Freedom of Information Officer resolution requirement.

5.2 Fred Smitley, Village Maintenance:

- Small tree trimming is underway. If unsafe conditions, the village will work with the property owners as needed. Maintenance will list unsafe trees and get an estimate of the cost of professional work.
- Patching of potholes has begun.
- Painting at ballpark is underway.
- Fred Smitley requested a way to communicate a schedule of the usage of the community building for cleaning purposes.
- Flower beds are completed and planted with flowers.
- Thanks to the Boy Scouts for the planters and the plantings. The planter at the base of the flagpole is also very nice. No bill has been received.

5.3 Mike Williamson, Building Inspector: No report.

6. Old Business

6.1 Village Drainage-Westside Project - Elizabeth Megli and Phil Koeberlein are updating the plans and bid packages. In addition, the Illinois Historical Preservation Agency and Endangered Species Act requires a letter of intent, a copy of the map of the project and a copy of funds to approve the project before sending to IEPA. Elizabeth Megli has prepared that letter of intent and anticipates a 2 week response. EM explained the process of filing our notice of intent with those agencies, and waiting on approval responses before taking bids on the project. Any changes in costs or processes required by the IEPA would have to be made in the contractors bids and would result in more legal costs to the Village. The Board discussed whether to begin the bidding process or to wait on the response of the IHPA and Endangered Species Agency. There is a \$250 fee required with the file to IEPA. Tricia Althaus made a motion to authorize Elizabeth Megli to file the notice of intent to the IEPA for the NPDES permit with the attached fee of \$250, and to prepare all

bid packets for the drainage project, as soon as possible. The motion was seconded by Cheryl Smitley. The motion was approved, 5-0.

- 6.2 Lee Property-Update - Hearing is scheduled for June 3, 2010. Mrs. Lee has no objections. In the next 30 days, we should have judicial decision.
7. Laundry Mat-Update - More to report next month by Elizabeth Megli.
8. New Business
- 8.1 Prevailing Wage Ordinance - Each year these are updated for Champaign County for any public works employee. This year it will impact us primarily because of the drainage contract. The PWO and the Certified Copy of PWO will be filed and posted. Tricia Althaus made a motion to comply with the PWO ordinance for 2010. The motion was seconded by Joyce Ragle. The motion was approved, 5-0.
- 8.2 Appropriations Bill - A two cent discrepancy was noted by EM. The Village Board needs to determine the Illinois Motor Fuel Tax Budget in order for it to be included in the appropriations ordinance.

The board discussed the use of MFT funds (roads, chips, salt, signage, tree removal, etc.) and the timeline of reporting and using funds.

- Last year's expenditures (Jan through May) need to be resolved before the end of the calendar year.
- An expenditures statement needs to be submitted to IDOT from Jan – December. The VOP fiscal year begins in May.
- The balance sheet now shows an entitlement of \$3748, a credit in favor of the village. The monthly allotment by IDOT is determined by vehicle registrations. The money comes to the village, and the monthly average is just under \$1,095.
- We are not penalized for not using the money, but we may not draw out any more than we allocate to spend.

To complete the Appropriations Bill, the Village will line item roughly \$1,095 per month as income from MFT.

The Board will publish the amended budget including the MFT income, and finalize the appropriations bill at the special meeting in July. A resolution must be made to cover spent funds and to plan for future fund usage for the fiscal year.

- 8.3 Mosquito Spraying – Discussion of previous year's baiting and spraying for mosquitos. Tricia Althaus made a motion to have Tru-green bait and spray for

mosquitos, not to exceed \$2000. Cheryl Smitley seconded the motion. The motion was approved, 5-0.

8.4 MFT Budget – discussed under 7.2 The approval of the budget was tabled for study session, June 15, 2010.

9. Presentations/Comments from the Board:

Tricia Althaus brought up that the ballpark concessions stand needs refrigeration for candy. Park Association funds remaining in the account may be used for the purchase of items useful for the running of the concessions stand. The next study session will clarify payment of umpires and future maintenance and use of the park with an intergovernmental agreement. Liability is the main concern when the village employs anyone at the park. A strictly volunteer group would eliminate any liability concern for employment responsibilities for the village. Normal maintenance of the ball field is a cost of time and money. A point was made that it is a potential revenue resource for the village.

10. Announcements:

10.1 Next Village Board Meeting July 7, 2010, at 7 p.m.

10.2 Next Study Session June 15, 2010, at 7 p.m.

10.3 Next Special Meeting will be prior to June 15, 2010, Study Session, 6 p.m.

Motion to adjourn was made by Joyce Ragle. Josh Eisenmenger seconded the motion at approximately 9:30 p.m.

Respectfully submitted by,
Mary Jo Harvey
Village Clerk