

## Village Board of Trustees Special Meeting

May 18<sup>th</sup>, 2010, 7:00pm

### Special Meeting

1. Call to Order: Call to order at 7:04 pm by Village President, Tim Schultz
2. Pledge of Allegiance and Roll Call: All trustees present with the exception of Trustee Tricia Althaus.
3. Presentation/Comments: None
4. New Business:
  - 4.1 Phil Koeberlein presented a copy of the proposal and plan for the Westside Drainage Project, including a map of Pesotum, index of IDOT standards, and plans of connections possible from homeowner property to system. He proposed an 8 inch pvc riser for owners to directly input, but it will be open for easy access for inspections.

A few changes he verbalized in addition to the presented plans

- 1) Tile connections (Madison Street)
- 2) End caps (Madison Street and Adams Street and one more street)

Mr. Koeberlein said that notification of work to begin would go to Fire District, Village Clerk. Village Attorney Elizabeth Megli would look into who would be notified.

The stormwater prevention pollution plan needs to be signed and filed with EPA. Permit fee is \$250 for under 5 acres that may be disturbed. The plan proposed that the number of acres is under 4.

EM asked about the feasibility of splitting up the proposal in order to accept the most competitive bids. Mr. Koeberlein will be discussing with EM the best ways to break up the proposal into the proper phases. "Alternative" projects leaves us the flexibility to determine which project to work on first. Mr. Koeberlein suggested starting on the south.

Lot service connections were discussed. Mr. Koeberlein mentioned that each connection is approximately \$250, and that an option for those houses not on the current project may be another project. Or, the board will need to decide to include lot service connections in the current bid to provide a Y connector uniform option for the customers south of Harness along Adams street. The village board may send out an informational letter to inform customers on Adams

street of the option to tie their sump to the main system. The requirements of tying into the system must be listed in the informational letter.

There may be a need for tree removal on Harness Lane. The Village has right of way. Good communication with residents is key.

Madison street French drain is unique and may need to be reviewed on the bidding process. The benefits of a French drain (fabric wrapped rock) over a tile pipe are that it will help reduce water level and reduce pumping. Streets will last longer with better drainage. Rock will be the most expensive part. A foot of rock is specified for the estimate for Madison Street.

Mr. Koeberlein will make the revisions by the end of the week, and will present them by the June Village Meeting. Mr. Koeberlein and Elizabeth Megli will meet to discuss parceling out bids.

Bid packets can be picked up at the office of Attorney Elizabeth Megli for free, or a charge for contractors. Costs for bid packets are typically \$50 for contractors. Board will prepare bid packets by next board meeting. Notice of date to present packets shall be advertised, along with due date for bid acceptance. Board will specify the time to advertise and to accept bids. Advertisement will specify the date for the opening of sealed bids.

A motion to approve the publication of the completed proposal will be made at the June meeting.

Excess dirt may be stockpiled at the township.

Mr. Koeberlein questioned the easements. Survey information about Surrey Lane plats could be available from Mike Rapier.

4.2 Park Board – Elizabeth Megli questioned who should or whether someone should be employed by the Village of Pesotum, in terms of liability. An insurance concern would be that if a municipal body owns a park, it prefers it operates the park. If a municipality isn't operating it, then someone else should be insuring it. The buildings and structures at the park, including equipment, need to be given to the insurance provider. If other concessions, umpires, or volunteers are operating on the park property, they need to sign a waiver to indicate they are responsible for their own actions.

A section of the village code should be a park ordinance. The park association (PA) should give the monies to the village. Requirements to employ anyone at the park include training in the emergency use of a defibrillator and obtaining a criminal background check. Perhaps the Pesotum Fire District could agree to be available for the defibrillator. The Board also needs to determine park hours and announce that alcohol may not be consumed or sold on the property.

Rental of the park could be a source of revenue. The Village of Pesotum could make a gift every year to the ball league in order to not hire an umpire. OR, an independent group interested in the park maintenance could carry insurance and lease the park from the Village.

The Board agreed to hire a volunteer to run the concessions. At the next board meeting, the number of hours will be determined as well as a plan to extricate the Village from umpire duties.

5. Presentation/Comments from the Board – A flag which has flown over the U.S. Capitol has been given to the Village by Karen and Dennis Quillen. It was presented to the Village by Cheryl Smitley.

6. Announcements

6.1 Next Village Board Meeting, June 2, 2010 at 7:00 pm

6.2 Next Study Session is May 18, 2010, following the Special Meeting.

7. Adjournment: Josh Eisenmenger made a motion to adjourn. Kyle Logsdon seconded. Motion approved.